



Pro Seniors, Inc.

Ohio Senior Medicare Patrol (SMP) Volunteer Coordinator

Full-Time Position: Pro Seniors is seeking a dedicated professional to join our Ohio SMP team. The individual will be responsible for the recruitment, training, continued engagement, management and recognition of volunteers statewide, and managing the volunteer component of the SMP database. The Ohio SMP Volunteer Coordinator will work under the general supervision of the Ohio SMP Manager among a team of six paid staff. Occasional evening and weekend hours required. Some travel required.

About Pro Seniors: Founded in 1975, Pro Seniors is a nonprofit organization dedicated to helping seniors maximize their independence and quality of life through the resolution of their legal and long-term care problems.

About Ohio SMP: Billions of federal dollars are lost annually due to healthcare fraud, errors, and abuse. SMP's mission is to empower and assist Medicare beneficiaries, their families, and caregivers, to prevent, detect, and report suspected healthcare fraud, errors, and abuse through outreach, counseling, and education. SMP works to resolve beneficiary complaints of potential healthcare fraud in collaboration with state and federal partners. SMP recruits and trains volunteers to recognize and report instances or patterns of healthcare fraud. These activities promote increased choice and greater independence among older adults and individuals with disabilities. SMP activities also serve to enhance the financial, emotional, physical, and mental well-being of older adults, thereby increasing their capacity to maintain security in retirement and make better financial and healthcare choices.

Qualifications: Bachelor's degree; proven success in recruiting and managing volunteers; strong desire to assist seniors; excellent communication, time-management and organizational skills; proficiency in Microsoft Office Suite; database experience; the traits of confidence, integrity, and patience.

Benefits: Paid Time Off, Medical, Dental, Vision Insurance & Life and Long-Term Disability Insurance, 401k, Mileage/Travel Reimbursement

Agency Values: Pro Seniors, Inc. is an Equal Opportunity Employer and does not discriminate because of age, race, gender, religion, national origin, marital status, sexual orientation, gender identity, or disability.

Application: Confidential applications will be accepted through December 20th at info@proseniors.org.